

**Cass County, ND, Historical Society  
Board Meeting  
January 19, 2022**

**Call to Order** - Vice President Jonathan Haux called the meeting to order at 5:36 pm.

**Roll Call** - Board Members present include Jonathon Haux, Elton Solseng, Brock Tallakson, Dan Suckert, Angela Smith, Tom Kenville, Kristen Fellows, Laura Maeyaert. Staff members present included Beth Jansen, Executive Director; Brad Stedman, Accountant.

**Agenda Approval/Additions** - Agenda reviewed. Dan Suckert made a motion to approve as written. Kristen Fellows second, passed unanimously.

**Minutes** - December meeting minutes were reviewed. Elton Solseng made a motion to approve with corrections. Laura Maeyaert second, passed unanimously.

**Presidents Report** – No report was received and president not in attendance.

**Finance Committee Report** - Brad Stedman led a review of November Financial Statements. Report accepted.

### **Committee Reports**

**Collections** – Kristen Fellows, reported updating board on items accepted at last meeting and the committees work looking at items that should be deaccessioned and those that would better suited the education collection.

**Buildings/Grounds** - Tom Kenville noted quotes are in and letter drawn up to present to Keller's with proposal to be discussed under old business.

**Safety** – NA  
**Volunteer** - N/A

**Executive Director** - Beth Jansen led a review of her report. Board member questions addressed.

### **Old Business**

**2022 Board Nominating Committee** – Laura Maeyaert, Brock Tallakson and Megan Solberg joined committee. Glen declined.

**Keller Exhibit** - Beth requested a board decision/vote to build an addition for the Mowm Building in order to make room for the Keller exhibit and expressed her disapproval of the build when there is an overwhelming amount of differed maintenance on most of the historic buildings throughout the village. The board discussed the build.

Laura Maeyaert motioned to allow the building of an addition to the Mowm building. Elton Seconded the Motion. Motioned passed 4 to 3.

The letter to the Keller's describing the terms of the exhibit was then discussed. Kristen Fellows motioned to Approve the letter with the addition to the letter of cost of the curation of the exhibit (Beth will ascertain) and a statement including "overage cost not to exceed 10% of total". Brock Tallakson second the motion. Motion passed unanimously.

**Sister Investment-** the sister investment to Rogne trust approved at last meeting will need a total deposit of \$25,000 however 2022's revenue for the trust will be closer to \$10,000. Kristen Fellows motioned to use 2021 profit and 2022 revenue from the trust to fund this account. Dan Suckert second the motion. Motion passed unanimously.

#### **New Business:**

**Iron Lung Loan-** The Barnes County Historical Society would like to borrow the iron lung for an exhibit spring-summer of 2022 done in collaboration with their health department. Kristen Fellow motioned to approve the loan. Laura Maeyaert second. Motion approved unanimously.

**Meeting Adjourned -** Elton Solseng motion to adjourn, second by Angela Smith. Meeting adjourned at 7: 49 pm.

Submitted by: Beth Jansen

**Cass County, ND, Historical Society  
Board Meeting  
2/16/2022**

**Call to Order** - Vice President Jonathan Haux called the meeting to order at 5:37 pm.

**Roll Call** - Board Members present include Jonathon Haux, Elton Solseng, Brock Tallakson, Dan Suckert, Angela Smith, Tom Kenville, Kristen Fellows, Laura Maeyaert, Brad Nudell and John Lund. Staff members present included Beth Jansen, Executive Director, Brad Stedman, Accountant.

**Agenda Approval/Additions** - Agenda reviewed. Dan Suckert made a motion to approve as written. Elton Solseng second, passed unanimously.

**Minutes** - January meeting minutes were reviewed. Brad Nudell made a motion to approve as written. Laura Maeyaert second, passed unanimously.

**Presidents Report** – John Thanked the Staff for all their hard work on a successful Giving Hearts Day, reminded the nominating committee to have board nominations ready for approval at the next meeting, and updated the board on the recent meeting with the Keller Family.

**Finance Committee Report** - Brad Stedman led a review of November Financial Statements. Report accepted.

### **Committee Reports**

**Collections** – Kristen Fellows, reminded the board that items to be donated to the collection are not to be dropped off onsite but must first be sent for accession through the collections committee

**Buildings/Grounds** -  
**Safety** – NA  
**Volunteer** - N/A

**Executive Director** - Beth Jansen led a review of her report. Board member questions addressed.

### **Old Business**

**Keller Exhibit** - Beth reiterated Johns comments noting the Keller Family was pleased with the exhibit plan but would need a few weeks to discuss and let us know if they are interested in funding the project.

**Meeting Adjourned** - Elton Solseng motion to adjourn, second by Brad Nudell Second the Motion. Meeting adjourned at 6: 09 pm.

Submitted by: Beth Jansen  
3/11/2022

**Cass County, ND, Historical Society- Draft  
Board Meeting  
March 16, 2022**

**Call to Order** - President John Lund called the meeting to order at 5:30

**Roll Call** - Board Members present include John Lund, Jonathan Haux, Elton Solseng, Brock Tallakson, Angela Smith, Laura Maeyaert, Tom Kenville. Staff members present included Beth Jansen, Executive Director; Brad Stedman, Accountant. Visitor Oliver Sime

**Agenda Approval/Additions** - Agenda reviewed. Jonathan Haux **Motion** to accept, Elton Solseng **Second, passed.**

**Minutes** - February meeting minutes were reviewed. Correction to Jonathan Haux spelling. Jonathan Haux **Motion** to approve as corrected, Elton Solseng **Second, passed.**

**Presidents Report** - John Lund, Executive Committee will be conducting Executive Director Annual Performance Review.

**Finance Committee Report** - Brad Stedman led a review of February Financial Statements. Accepted.

**Committee Reports**

**Collections** - Kristen Fellows

**Motion** to Deaccession and transfer to Education collection the tractors known as Steiger #1, #4, Cougar and Tiger. Brock Tallakson **Second. Passed** unanimously.

**Motion** to Deaccession 1942 Oliver Corn Picker. Angela Smith **Second. Passed** Unanimously.

**By-Laws** -

Kristen Fellows, **Motion** to change, Laura Maeyaert **Second**

**Article IX. Donations**

3. Any Cass County, North Dakota, Historical Society property with substantial monetary or historic value cannot be sold or disposed of in any manner without the approval of the ~~appropriate committee and the~~ Board of Directors acting on the advice of the Collections Committee.

4. Any property of the Cass County, North Dakota Historical Society cannot be transported off grounds without the approval of the ~~Board of Directors~~ Executive Director upon advice of the curator unless policies regulating their use are already in place, such as for educational programming.

**Motion to Amend** Jonathan Haux, **Second** Brock Tallakson. Article IX. Donations, paragraph 3. Remove "property with substantial monetary or historic value", replace with "included in the collection". **Motion to Amend passed** unanimously.

**Motion** to change Article IX. Donations paragraphs 3 and 4 **as amended passed** unanimously.

**Buildings/Grounds** - N/A

**Safety** - N/A

**Volunteer** - N/A

**Nominating Committee** - Laura Maeyaert, Brock Tallakson, Brad Nudell

**Motion** by Laura to accept slate of candidates to include:

Oliver Sime

Bill Erickson

Shane Cullen

David Groven

**Second** by Elton Solseng, **Motion passed** unanimously.

**Executive Director** - Beth Jansen led a review of her report. Board member questions addressed.

**Old Business**

Keller exhibit - Beth Jansen reported on follow up with Joe Keller in response to our proposal. At this time we are unable to come to agreement on our requirements to move forward. A letter will be sent by President, John Lund indicating this.

**New Business**

**EIDL Loan proceeds allocation** - Beth Jansen reminded board to consider how loan proceeds will be allocated upon approval and distribution.

**Annual Meeting** - Beth Jansen led discussion on proposed format for the Annual Meeting on April 20, 2022.

**Consent Agenda** - reviewed benefits of adopting a consent agenda for those items on agenda that are routine, procedural, informational and self-explanatory non-controversial items to streamline meetings and allow more focus on substantive issues.

**Motion** to adopt a consent agenda for future board meetings by Laura Maeyaert, **Second** by Brock Tallakson, **Motion passed** unanimously.

**Meeting Adjourned** - Elton Solseng motion to adjourn, second by Jonathan Haux. Meeting adjourned at 6:55 pm.

Submitted by: John Lund

**Cass County, ND Historical Society  
Minutes of the April 20, 2022, Annual Meeting**

**Call to order** – Meeting was called to order by John Lund, President at 7 pm.

**Board Members In attendance:** John Lund, Jonathan Haux, Brad Nudell, Elton Solseng, Angela Smith, Kristen Fellows, Tom Kenville, Brock Tallakson, Dan Suckert and Laura Maeyaert.

**Board Members Absent: none**

Members present to represent a quorum.

**Minutes** – The minutes of the April 2021 Annual Meeting were read by John Lund, A motion to approve was made and seconded from the floor to approve the 2021 Annual Meeting and passed unanimously.

**Introductions** –

Each board member introduced and shared a bit about themselves with Members in attendance.

**Presidents Report** – John Lund

John Lund welcomed everyone to the 2022 Cass County, North Dakota, Historical Society Annual Meeting and explained that we are titling this meeting “Building a Village”. Giving a brief recap of 2021 and introducing Beth Jansen Bonanzaville’s Executive Director.

**Executive Directors Report** – Beth Jansen

Beth updated the membership on admission numbers compared to the past few years, projects completed in 2021, projects to be completed in 2022, and future plans and priorities for the organization. Beth introduced the staff present Tyler Hasse, Maintenance Manager, Megan Solberg Events Coordinator, Kaitlyn Anderson, Acting Curator & fellowship student, and Luke Jordahl, Collections Assistant.

**Financial Overview:** Accountant Brad Stedman called the members’ attention to the financial summary. Brad reviewed summary and current financial position.

**New Business:** Kristen Fellows, as a member of the Bylaws Committee explained the changes proposed to the bylaws which were present in writing at each member’s place setting and asked for discussion at which time a member noted that the by-laws require that changes made be sent to members in writing 14 days prior to the meeting which was not followed here. John Lund then

**Cass County, ND, Historical Society- Draft  
Board Meeting following Annual Meeting  
April 21, 2022**

**Call to Order** – past Vice President Jonathan Haux called the meeting to order at 7:32 p.m.

**Roll Call** - Board Members present: Kristen Fellows, Angela Smith, Brad Nudell, Oliver Sime, Bill Erickson, Jonathan Haux, David Groven, Shane Cullen, Kent Lindemann, Laura Maeyaert, Dan Suckert.

**Election of Officers**

**President:**

Brad Nudell nominated by Shane Cullen.

Kristen Fellows nominated by Oliver Sime.

**Voted** 7 for Kristen Fellows, 4 for Brad Nudell.

**Vice President:** Jonathan Haux nominated by Kristen Fellows, elected unanimously.

**Secretary:** Oliver Sime nominated by Brad Nudell, elected unanimously.

**Treasurer,** Brock Tallakson nominated by Dan Suckert, elected unaminously.

**Motion to Adjourn** Kristen Fellows, **Second** Oliver Sime at 7:53 p.m. Approved unanimously.

**Cass County, ND, Historical Society- Draft  
Board Meeting  
May 18, 2022**

**Call to Order** - President Kristen Fellows called the meeting to order at 5:32 p.m.

**Roll Call** - Board Members present: Kristen Fellows, Shane Cullen, Tom Kenville, Kent Lindemann, Brad Nudell, Oliver Sime, Bill Erickson, Angela Smith, Jonathan Haux, David Groven, Dan Suckert, Laura Maeyaert. Executive Director: Beth Jansen.

**Agenda Approval/Additions** - Agenda reviewed. Laura Maeyaert **Motion** to accept, Dan Suckert **Second, passed unanimously.**

**Consent Agenda** – Consent agenda reviewed. Dan Groven **Motion** to accept, Jonathan **Second**, no discussion, **passed unanimously.**

**Minutes** – No minutes. March minutes approved at annual meeting in April.

**Presidents Report** – Kristen Fellows, Board of Directors annual goals:

- Clarify CCNDHS's relationship with the law enforcement museum
- Board retreat in the fall for exposure to other museum's collections and governing boards
- Efficient board meetings: goal of one hour in length, follow Robert's Laws and approve consent agenda.

**Finance Committee Report** - Brad Stedman led a review of April's Financial Statements. Highlights include:

- Review of cash accounts
- Savings account for Law Enforcement Museum (Bell Bank Savings)
- New Idle Loan

Accepted.

**Committee Reports**

**No report from collections committee**

**No report from safety committee**

**No report from grounds committee**

**Executive Director Report:**

- International Round Up took place at Bonanzaville—a marketing collaboration for multiple western states—and was very successful.
- Plans for building/repairing a revenue generating space. Be it repair of Dawson, repair of Arthur, or new building.

**Motion** to approve meeting time on third Wednesday of the month at 5:30 pm. Brad Nudell **Motions. No Second.**

Shane Cullen calls for discussion.

No vote.

**Discussion** regarding time and frequency of financial committee meeting.

**Motion** by Shane Cullen to vote on lunch time meeting. **Second** Dan Suckert.

Approval by Shane Cullen. Opposed everyone else.

**Motion Brad** for board meetings third Wednesday of the month at 5:30 pm. **Second** Dave.

**Approved** Unanimously.

Financial committee to meet November, January and each month from May through August.

**Board Committees**

**Finance:**

**Collections:** Jonathan, Bill, Angela, Kristen.

**Buildings/Grounds/Fundraising:** Tom, Shane.

**Safety:** Brad, Dan.

**Volunteer:** Laura, Oliver

**Motion to Adjourn:** Dan. **Second,** Brad. At 6:42 p.m.

**Cass County, ND, Historical Society- Draft  
Board Meeting  
June 15, 2022**

**Call to Order** - President Kristen Fellows called the meeting to order at 5:30 p.m.

**Roll Call** - Board Members present: Kristen Fellows, Shane Cullen, Tom Kenville, Kent Lindemann, Brad Nudell, Oliver Sime, Bill Erickson, Angela Smith, Jonathan Haux, David Groven, Brock Tallakson, Dan Suckert. Executive Director: Beth Jansen.

**Agenda Approval/Additions** - Agenda reviewed. Shane Cullen **Motion** to accept, Brad Nudell **Second**, **passed unanimously**.

**Consent Agenda** – Consent Agenda reviewed. Shane Cullen **Motion** to accept, Brock Tallakson **Second**, no discussion, **passed unanimously**.

**Minutes** – discussion regarding members' votes on meeting minutes. **Not approved.**

**Assigning Committee Chairs:**

- Collections committee chair: Angela Smith
- Buildings committee chair: Kent Lindemann
- Safety committee chair: Brad Nudell
- Volunteer committee chair: Laura Maeyaert
- Finance committee chair: Brock Tallakson

**Committee Reports**

**Finance Committee Report** - Brad Stedman led a review of May's Financial Statements. Highlights include:

- \$30,000 to new savings account for Law Enforcement Museum
- Idle loan proceeds processed. To be voted on.

**No report from the collections committee**

**No report from the safety committee**

**No report from the volunteer committee**

**No report from the fundraising committee**

**Report from grounds committee:** Planning to meet. Kent Lindemann addressed dilapidated signage along the interstate. Tom Kenville addressing on sump pumps to aid drainage on Bonanzaville grounds.

**Executive Director Report:**

- Converting Arthur Town Hall into an events space estimated to cost \$300,000.
- Dawson Hall deemed unworkable by engineer.

**Old Business:** Address usage of the remaining idle loan totaling \$646,000. The payments were deferred for two years, but first payments are coming up in June 2022.

**Motion** Brock Tallakson to move \$477,000 of idle loan funds to high yield savings account. **Second** by Tom Kenville. **Approved** unanimously.

**New Business:** Loan Steiger No. 1 and Steiger No. 4 to the Fairgrounds during the Red River Valley Fair

**Motion** by Jonathan Haux, **Second** by Brad Nudell. **Approved**, unanimously.

**Motion to Adjourn** by Shane Cullen. **Second**, Dan Suckert. At 6:15 p.m.

**Cass County, ND, Historical Society-  
Board Meeting  
July 6, 2022**

**Call to Order** - President Kristen Fellows called the meeting to order at 5:30 p.m.

**Roll Call** - Board Members present: Kristen Fellows, Tom Kenville, Brad Nudell, Oliver Sime, Bill Erickson, Angela Smith, Jonathan Haux, David Groven, Laura Maeyaert, Brock Tallakson, Executive Director: Beth Jansen.

**New Business:**

Fargo-Moorhead Memorial Honor Guard needs a co-signer for land ownership adjacent to their federally granted land to build a building to serve patrons. Federal laws do not allow

Fargo-Moorhead Memorial Honor has had much success in procuring donations, but the land seller next to their property is requiring a separate non-profit to be the legal owner of the land. They would like Cass County North Dakota Historical Society to sign as the owner of the land northwest of Fargo. The Guard presented a presentation of their plans and left the board to deliberate.

No motions during the meeting, but the board hopes to consult a lawyer and receive a written plan from Fargo-Moorhead Memorial Honor. This will be discussed at the July 20, 2022 board meeting.

**Motion to Adjourn:** Tom. **Second**, Brad. At 6:42 p.m.

**Cass County, ND, Historical Society- Draft  
Board Meeting  
July 20, 2022**

**Call to Order** - President Kristen Fellows called the meeting to order at 5:31 p.m.

**Roll Call** - Board Members present: Kristen Fellows, Tom Kenville, Brad Nudell, Oliver Sime, Bill Erickson, Angela Smith, Jonathan Haux, David Groven, Laura Maeyaert. Shane Cullen, Kent Lindemann, Brock Tallakson, Dan Suckert. Executive Director: Beth Jansen.

**Agenda Approval** – Agenda reviewed. Jonathan **motion** to accept, Dan Suckert **second, passed unanimously.**

**Consent Agenda** – Consent agenda reviewed. Dan Suckert **motion** to accept, Laura Maeyaert **second.**

**Executive Director Report:**

Pioneer Days, August 27 and 28.  
Fourth of July event huge success.

**President's Report**

Nothing to discuss

**Finance Committee Report:**

July statements will have increase with Fourth event and special events  
Special events spending expected to go over budget  
Utilities will go up  
Commodities and equity down, as expected

**Grounds Committee Report**

Walked through village and assessed condition of historic buildings  
Ideas include, take out bathrooms behind school, central bathroom facility installed, new courthouse roof.  
Board retreat planned to assess buildings further

**Safety Committee**

Successful parade and event  
New placement of food trucks for next event discussed. Decision for ED and safety committee.  
No candy until the end of the parade when the cars and machinery have already passed

**Volunteer Committee**

No report

**Fundraising Committee**

Shane, Tom, and Brock to meet.

**Old Business**

EIDL loan proceeds saving account question. First International verses Goldman Sachs. Are there interest caps?  
Brock and Beth to further research high interest savings accounts.

Honor Guard proposal. Further discussion. Does it fit our mission? Etc.

**Motion** to table the decision on owing land on behalf of the Honor Guard by Shane Cullen, **Second** by Bill Erickson. **Motion Approved** 12 to 1.

**New Business**

Model A Coupe to be moved to education collection. **Motion** to accept Laura, **Second** Dan. **Approved unanimously.**

Airplane on loan to Fargo Air Museum for decades to be gifted to Fargo Air Museum. **Motion** to accept Angela, **Second**, Dan. **Approved Unanimously.**

**Motion to Adjourn** Dan, **Second** Angela at 6:23 p.m. **Approved unanimously.**

**Cass County, ND, Historical Society- Draft  
Board Meeting  
August 17, 2022**

**Call to Order** - President Kristen Fellows called the meeting to order at 5:34 p.m.

**Roll Call** - Board Members present: Kristen Fellows, Tom Kenville, Brad Nudell, Oliver Sime, Bill Erickson, Angela Smith, Jonathan Haux, David Groven, Laura Maeyaert. Shane Cullen, Kent Lindemann, Dan Suckert. Executive Director: Beth Jansen.

**Agenda Approval** – Agenda reviewed. Angela **motion** to accept, Dan **second**, **passed unanimously**.

**Consent Agenda** – Consent agenda reviewed. Bill **motion** to accept, Dan **second**.

**Executive Director Report:**

Pioneer Days, August 27 and 28.  
Marketing and preparation that has gone into Pioneer Days.  
Discussion about signage at local businesses and county roads.

**President's Report**

Board retreat in October or November to discuss governance, access grounds and buildings, and discuss Bonanzaville as a museum.

**Finance Committee Report:**

Cash higher because of operating and loan money.  
Switched insurance agent  
Investments up in July  
34,000 to 35,000 dollars netted on July 4.  
Short on weddings and special events.

**Collections Report**

No report. Meets quarterly.

**Grounds Committee Report**

Putting together a report on the conditions of buildings as assessed last month

**Safety Committee**

No report

**Volunteer Committee**

No report

**Fundraising Committee**

While focus fundraising campaign around preservation of buildings.  
Met with staff updated script for fundraising calls.  
Host a fundraising event.

**Old Business**

Glenn, leader for Law Enforcement Museum housed at Bonanzaville, presented on the ongoing project to add a garage to the space.  
Waiting on concrete contracting, while likely be done next spring.

EIDL Loan Update  
Beth to deposit loan funds. It was previously voted on to invest funds, but the decision needs clarification.

**Motion** to have Shane and Brock find short term investments with good returns by Laura, **Second** Tom.

Motion **passed** 12 to 1.

Repairing Arthur Town Hall.

**Motion** to spend EIDL Loan funds to fix Arthur Town Hall by Brad, **second** Laura.

**Approved unanimously.**

**New Business**

Artifact Loans

Rollag (Western Minnesota Steam Threshers Reunion) requesting Steiger 1 and Steiger 4.

**Motion** to loan tractors 22, 23, 24, 25 (Steigers) to WMSTR for their event over Labor Day weekend by Dan, **Second** Laura.

**Approved unanimously.**

**Motion to Adjourn** Dan, **Second** Laura at 6:35 p.m. **Approved unanimously.**

**Cass County, ND, Historical Society- Draft  
Board Meeting  
September 21, 2022**

**Call to Order** - President Kristen Fellows called the meeting to order at 5:30 p.m.

**Roll Call** - Board Members present: Kristen Fellows, Tom Kenville, Brad Nudell, Oliver Sime, Bill Erickson, Angela Smith, Jonathan Haux, Laura Maeyaert. Shane Cullen, Kent Lindemann, Brock Tallakson, Dan Suckert. Executive Director: Beth Jansen, Accountant, Brad Stedman.

Oliver Sime resigns from board to accept job in St. Louis Park, MN.

**Agenda Approval** – Agenda reviewed. Oliver **motion** to accept, Dan **second, passed unanimously.**

**Consent Agenda** – Consent agenda reviewed. Dan Suckert **motion** to accept, Laura Maeyaert **second.**

Discussion. Correction to August minutes under 'Old Business.' "Motion to have Shane and Brock find short term investments," changed to "Motion to have Brock and Brad find short term investments."

**President's Report**

Congratulations to Oliver.  
Announcement

**Finance Committee Report:**

Revenue is expected to come in around budget.  
Expenses should come in under budget.  
\$300,000 in board-restricted funding to be put in brokerage CD to be reinvested at three-month intervals.  
Funds can be withdrawn in three days.

**Collections Committee Report**

Curator Kaitlynn Anderson took a new job. The hiring process started for new curator.  
Silverware from the downtown Fargo hotel was accepted into collection.  
Approved a few other items at quarterly meeting.

**Grounds Committee**

Report on conditions of buildings to be delivered at the board retreat in October.

**Volunteer Committee**

November volunteer supper to be planned.

**Safety Committee**

No report

**Fundraising Committee**

Tom and Beth met with Rick Burgum in Arthur, ND.  
Pursuing funding from Arthur ND residents..

**Old Business**

Arthur Town Hall  
Kent's company is working on installing support cables before winter

Board retreat scheduled for an hour after the board meeting on October 19 and from 5:30 to 7:30 on Friday, October 21. .

**New Business**

**Motion** to move restricted checking account from Choice Bank to First International Bank by **Bill, Second** by **Dan. Approved unanimously.**

**Motion to Adjourn** Dan, **Second** Brock at 6:35 p.m. **Approved unanimously.**

**Cass County, ND, Historical Society-  
Board Meeting  
10/19/2022**

**Susan Fuglie**- a nonprofit consultant with 20-plus years of experience working with non-profit boards, presented to the board on “Board Governance” from 5:30 to 6:30.

**Call to Order** - President Kristen Fellows called the meeting to order at 6:30 p.m.

**Roll Call** - Board Members present: Kristen Fellows, Tom Kenville, Bill Erickson, Angela Smith, Laura Maeyaert, Shane Cullen, Kent Lindemann, Brock Tallakson, David Groven . Executive Director: Beth Jansen, Accountant, Brad Stedman, Events Coordinator Megean Solberg, Maintenance Manager Tyler Hasse

**Agenda Approval** – Agenda reviewed. Shane motioned to accept, Laura second, passed unanimously.

**Consent Agenda** – Consent Agenda reviewed/ discussed as needed. Laura motioned to accept, Brock second. passed unanimously.

**President’s Report:**

Congratulations to Beth on the new hire for the curator position.

**Finance Committee Report:**

Addition of a sweep account to the Bell Bank Operations account to maximize interest income.

**Collections Committee Report**

Nothing to report

**Grounds Committee**

Shane has a report to be discussed at the Board Retreat on 10/21 using the Houston house as an example of the needs of most buildings. Kent brought up the need for a front Gate ASAP, Beth noted the addition to the 2022 building and grounds budget would bring that line in over budget. The board discussed the need outweighs the average. Beth will hire this project ASAP

**Volunteer Committee**

Volunteer Appreciation meal planned for 11-16-22 immediately following board meeting.

**Safety Committee**

No report

### **Fundraising Committee**

No report.

### **Old Business**

Arthur Town Hall- Shoring up will begin soon, it is hopeful that the funding will be secured through key residents of Arthur ND.

### **New Business**

Beth Presented the 2023 organizational budget for review and approval. With justification for any changes of 10% or more on any line.

Shane Cullen moved to approve the 2023 budget Angela Smith Seconded the motion. The motion was unanimously approved.

The board is in need of a secretary with the resignation of Oliver Sime in September Angela Smith nominated herself, Laura Maeyaert second the nomination. Angela was unanimously elected.

**Motion to Adjourn** Laura, **Second** Angela at 7:30 p.m. **Approved unanimously.**

**Cass County, ND, Historical Society-  
Board Meeting  
11/16/2022**

**Call to Order** - President Kristen Fellows called the meeting to order at 5:04 p.m.

**Roll Call** - Kristen Fellows, Tom Kenville, Brock Tallackson, Dan Suckert, Shane Cullen, Bill Erickson, Laura Maeyaert, Jonathan Haux, Angela Smith, Kent Lindemann, Brad Nudell, Dave Groven. Also in attendance Beth Jansen Executive Director

**Agenda Approval** – Agenda reviewed. Bill motioned to accept, Laura second, passed unanimously.

**Consent Agenda** – Consent Agenda reviewed/ discussed as needed. Bill motioned to accept, Laura second. passed unanimously.

**President’s Report:**

Report given with the reminder that we will need to form a Nominating Committee to recruit new board members for 2 open seats and prepare for next year when three board members will roll off.

**Finance Committee Report:**

Nothing to report

**Collections Committee Report**

Nothing to report

**Grounds Committee**

Ready to start Arthur Hall; Kent report that he is getting ready to strip it very soon.

**Volunteer Committee**

Volunteer dinner planned for later in the evening. Approximately 50-60 attended.

**Safety Committee**

The village was salted last week by Kent and will be completed again prior to Christmas on the Prairie.

**Fundraising Committee**

Tom attempted to call Rick Burgum, no response yet. Looking good at this point for a match for getting Arhtur Town Hall repaired and updated as a venue. Jimmy Williams and Rick are favorable to the match. The remaining person to approve the match is the governor.

**Old Business**

Nothing to discuss

### **New Business**

Policy updates: Gift Acceptance policy

ED presented a gift acceptance policy draft. Discussed at length. Made suggestions for changes.

Law Enforcement Agreement

Beth put together a draft of a proposed legal agreement to present to the law enforcement group. Currently there is no legal agreement for responsibility of artifacts housed in the building, upkeep of the building, or insurance. Cass County Historical Society has been acting as a fiscal agent for them as well. The proposed agreement delineates responsibility insurance and liability for artifacts, We will take 2.5% for administering grants and projects if CCHS is used as a fiscal agent. The board recommended some changes and Beth will bring the updated agreement back to the board next month.

**Motion to Adjourn** Brad, **Second** Dan at 5.56 p.m. **Approved unanimously.**

**Cass County, ND, Historical Society  
Board Meeting  
12/21/2022**

**Call to Order**

Vice President Jonathan Haux called the meeting to order at 5:43. (Kristen was out of town—though she attended via zoom)

**Roll Call**

Shane Cullen, Kristen Fellows, Dan Suckert, Bill Erickson, Angela Smith, Jonathan Haux, Laura Maeyaert, Brock Tallackson, Kent Lindemann, Tom Kenville, Kristen Fellows.

Also in attendance: Beth Jansen, Executive Director; Megan Solberg, Special Events Coordinator; Brad Stedman, accountant

**Agenda Approval**

Agenda Reviewed. Shane motioned to accept, Angela seconded, and passed unanimously.

**Consent Agenda**

Consent Agenda Reviewed. Laura motioned to accept, Jonathan seconded, and passed unanimously.

**President's Report**

President thanked the volunteer committee for the work done to organize and carry out the volunteer dinner last month. She also thanked Tom Kenville and Beth Jansen for their work raising money for Arthur Town Hall. President noted that a nominating committee will be created next month in preparation for the annual meeting. Be thinking of people who might be willing to serve on the board. President will create an ad hoc policy committee next month to consider changes to the by-laws to bring before the membership in April.

**Finance Committee Report**

Brad Stedman noted that finances are in good shape at the end of the year. Investments are down and there will probably be no distribution. Public support has held steady. Budgeted cost is down. Only areas that are above budget are insurance and utilities.

**Collections Committee Report**

The committee met for their quarterly meeting last week. Angela reported that the committee accepted a 1920s baby buggy and referred the Huey loan to Rollog to the full board for approval.

**Grounds Committee**

Nothing to Report

### **Volunteer Committee**

Nothing to report

### **Safety Committee**

Nothing to Report

### **Fundraising Committee**

Success was reported on match funding from Rick Burgum and Jim Williams to get county match. Beth is working with the governor's representative to see if he will add to the match.

### **Old Business**

Kent reported that Arthur Town Hall walls are almost straight. The building will have to be insulated. The cost for insulation was not in the original bid.

Gift Acceptance Policy Update: Beth made the changes requested by the board last month and emailed the new policy for approval. Shane moved to approve the new policy and Laura seconded the motion. Passed unanimously.

Law Enforcement Museum contract: Beth made the changes asked by the board last meeting and emailed the new contract. Board supports moving forward as written. There is no need to vote.

### **New Business**

#### **Liquor License**

Beth wants to apply for a Cass County Liquor License. Currently, Bonanzaville is not making any money off of alcohol sales. It goes to the vendors. If we have a license, more money can be made at Bonanzaville events. Beth has someone who has agreed to manage it and we will be buying from the same distributor as the Fair Grounds.

Dan moved to approve applying for a Cass County Liquor License. Angela seconded the motion. Passed unanimously.

#### **Huey Helicopter Loan Request**

Rollog wants to borrow the Huey Helicopter next year for their 3-day event. They have agreed to move it and leave it on the trailer for the show and move it into a building at night. The board discussed the importance of having signage for Bonanzaville displayed.

Angela moved to approve, and Bill seconded the motion. Passed unanimously.

#### **Steiger #1/Farmall loan Request**

Discussed loaning Steiger #1 and Farmall F-20 to Case for a meeting in March. The tractors will be kept in doors for the meeting. Noted that heaters will have to be placed in the building before transport that Case will pay for.

Kent moved to approve the loan, and Shane seconded the motion. Passed unanimously.

**Motion to Adjourn**

Motion made by Angela to adjourn at 6:43, and it was seconded by Kent.

*Minutes recorded by Angela Smith, 12-22-22*

pulled the changes noting that we would need to address according to the by-laws at next year's meeting.

**Board Elections:** The nominating committee presented the 2022 nominations for board membership: there are no current board members up for reelection, Oliver Sime, Bill Smith, Shane Cullen and David Groven are the 2022 candidates. The floor was asked if there were any other nominations at which time Brad Nudell nominated Kent Lindeman as a write in candidate. All Nominees were introduced and ballots including biographies handed out. A motion from the floor was made and seconded for a unanimous voice vote for all 5 nominees. Motion Carried.

**Meeting adjourned by:** Board President John Lund.

**Minutes Submitted by:** Megan Solberg 4/19/23.

**Cass County, ND Historical Society  
Minutes of the April 20, 2022, Annual Meeting**

**Call to order** – Meeting was called to order by John Lund, President at 7 pm.

**Board Members In attendance:** John Lund, Jonathan Haux, Brad Nudell, Elton Solseng, Angela Smith, Kristen Fellows, Tom Kenville, Brock Tallakson, Dan Suckert and Laura Maeyaert.

**Board Members Absent: none**

Members present to represent a quorum.

**Minutes** – The minutes of the April 2021 Annual Meeting were read by John Lund, A motion to approve was made and seconded from the floor to approve the 2021 Annual Meeting and passed unanimously.

**Introductions** –

Each board member introduced and shared a bit about themselves with Members in attendance.

**Presidents Report** – John Lund

John Lund welcomed everyone to the 2022 Cass County, North Dakota, Historical Society Annual Meeting and explained that we are titling this meeting “Building a Village”. Giving a brief recap of 2021 and introducing Beth Jansen Bonanzaville’s Executive Director.

**Executive Directors Report** – Beth Jansen

Beth updated the membership on admission numbers compared to the past few years, projects completed in 2021, projects to be completed in 2022, and future plans and priorities for the organization. Beth introduced the staff present Tyler Hasse, Maintenance Manager, Megan Solberg Events Coordinator, Kaitlyn Anderson, Acting Curator & fellowship student, and Luke Jordahl, Collections Assistant.

**Financial Overview:** Accountant Brad Stedman called the members’ attention to the financial summary. Brad reviewed summary and current financial position.

**New Business:** Kristen Fellows, as a member of the Bylaws Committee explained the changes proposed to the bylaws which were present in writing at each member’s place setting and asked for discussion at which time a member noted that the by-laws require that changes made be sent to members in writing 14 days prior to the meeting which was not followed here. John Lund then

pulled the changes noting that we would need to address according to the by-laws at next year's meeting.

**Board Elections:** The nominating committee presented the 2022 nominations for board membership: there are no current board members up for reelection, Oliver Sime, Bill Smith, Shane Cullen and David Groven are the 2022 candidates. The floor was asked if there were any other nominations at which time Brad Nudell nominated Kent Lindeman as a write in candidate. All Nominees were introduced and ballots including biographies handed out. A motion from the floor was made and seconded for a unanimous voice vote for all 5 nominees. Motion Carried.

**Meeting adjourned by:** Board President John Lund.

**Minutes Submitted by:** Megan Solberg 4/19/23.